



**KANNUR UNIVERSITY  
(RESEARCH DIRECTORATE)**

RD/SO RD-D/1077/2022

13.05.2022

**NOTIFICATION**

Sub : Inviting Applications for Recognition as Research Supervisor

Applications are invited from eligible Regular teachers/ Scientists for Recognition as Research Supervisor under this University. Application form and Revised guidelines for the same are attached here with.

Application can be submitted from 13.05.2022 to 15.06.2022 through offline mode. The applicants are advised to submit only one application.

The filled in application with related enclosures should reach " The Director, Research Directorate, Kannur University, Thavakkara Campus, 670002 on or before 15.06.2022 by 5.00 pm". Incomplete application without enclosures, without proper attestation & not forwarded through Head of the Institution shall be summarily rejected. Acceptance or rejections of an application shall be wholly at the discretion of the University.

Sd/-

**DIRECTOR**

(Research Directorate)

Encl:- As Above.

To,  
The Web manager

Copy to,  
The PRO

PHOTO

(Affix here the  
passport size  
photograph of  
the applicant)

## KANNUR UNIVERSITY

Thavakkara, Civil Station P.O, Kannur – 670 002

### APPLICATION FOR RECOGNITION AS RESEARCH SUPERVISOR

#### FORM I

1. Name of the applicant(in Block Letters) :
2. Designation :
3. Official address :
4. Address for correspondence :  
& Email id
5. Permanent Address :
6. Phone No :

Office	Home	Mobile

7. Sex :
8. Date of Superannuation :
9. Nationality :

## 10. Academic Qualifications

University Examination Passed	Name of University	Subject	Year of Passing	Class Obtained	Percentage
Degree					
Post Graduation					
M.Phil					
Ph.D					
D.Litt.					

## 11. The Faculty, Subject, Area of specialisation of Ph D Degree of the candidate

Faculty	Subject	Area of specialisation

## 12. Total Number of years spent for teaching &amp; Research

Number of years spent for teaching at		No of Years spent for Scientific Research
Graduate level	Post Graduate level	

## 13. Total years of teaching &amp; Research experience

Pre-Doctoral		Post-Doctoral	
Teaching		Teaching	
Research		Research	

## 14. Name &amp; address of the Institution /Department recognised by the University in which the candidate proposes to work as a supervisor

--

## 15. The Faculty, Subject, Area of specialization in which candidate proposes to supervise

Faculty	Subject	Area of specialization

16. Whether recognized as a research supervisor by any other University /Institution in India  
/Abroad

Yes / No	Remarks:
----------	----------

17. Number of research papers published in UGC Approved list of Journals **after awarding Ph D.**

Sl.No	Title	ISSN	Whether UGC CARE listed ** /Peer Reviewd ***	Whether indexed by W.o.S /Scopus/ M.L.A	Publisher, IF,if any (Thomson Reuters)
1.					
2.					
3.					
4.					

IF=Impact Factor,W.o.S =Web of Science

\*\* Articles published on or after 14.06.2019 included in the UGC CARE list will only be considered.

\*\*\*In the case of Peer Reviewed Journals, date of publication shall be prior to 14.06.2019

18.No. of Books published (List to be attached):

Before Awarding Ph.D	After Awarding Ph.D	Total

19.Details of Post Doctoral work , if any done, or engaged at present

--

20.Such other information as may be pertinent or helpful in determining whether recognition should be granted:

--

21.Details of the fee remitted

Challan No:	Date	Amount	Bank/Treasury

22. Whether uploaded Form II :  
(Certificate of Status of Employment and Certificate of N.o.C )
23. Whether uploaded Form III :  
(Undertaking from the Head of the Proposed Research Centre)
24. Whether uploaded Form IV :  
(Certificate from the Chairman, Department Research Committee & Recommendation from the Director, Research Directorate).

Certified that the entries made above by me are true. I hereby agree that I shall be abided by the Rules and Regulations of Kannur University.

Place:

Date:

*Signature of the Applicant*

**Form II**

(Not required for teachers of Kannur University Departments)

[Certificate regarding the **Status of Employment** & Certificate of **No Objection**( The Applicant should obtain the signature of both the Employer and the Head of the Institution in the Form)]

- 1. Certified that Sri/Smt .....is working as a Teacher /Scientist, in the Department of..... at ..... (Name of the Institution ) with effect from .....and he/she is having .....years teaching experience at Post Graduate level and .....years experience at Graduate level .Presently he /she is holding the post of .....
- 2. Certified that the University /Institution has no Objection to Sri/Smt ..... (show Name and Designation of the employee), for applying for Research Supervisor at Kannur University .

**Place :** **Name & Signature of the Employer /Head of the Institution**  
**Date :**

(Office Seal)

### **Form III**

(Undertaking from the **Head of the Institution** where the applicant proposes to work as a Research Supervisor):

1. Name of the Institution, where the applicant proposes to carry out research activities :
  
2. University Order No and date regarding approval of the Institution as a recognized Research Centre, :  
under the Kannur University.

### **UNDERTAKING**

I, .....(Name & Designation of the Head of the Institution ), being the Head of the Research Centre, do hereby undertake that

- (i) Necessary facilities shall be provided to the applicant for his/her proposed guidance at this Research Centre and
- (ii) The Research Centre will collect only the fee prescribed by Kannur University from the Research Scholars admitted under the guidance of the applicant:

Place :

**date :**

**Name & Signature of the Head of the  
Institution/Research Centre**

(Office Seal)

### **Form IV**

(Certificate from the Chairman, Department Research Committee/Head of the Department about the Research papers and recommendation by the Director, Research Directorate):

1. Certified that I have gone through the research paper (s), authored by Sri/Smt ....., which is enclosed by him/ her , with the application for recognition as a research supervisor, under Kannur University.
  
2. I further certify that the said paper(s) has(ve) been published in the UGC Approved list of Journals/Peer reviewed (if **date of publication shall be prior to 14.06.2019**) in the subject/discipline .....(Please enter the name of the subject/discipline ).

Being the Chairman, Department Research Committee recommend to consider the research paper submitted by him /her eligible for Research Supervisor in the subject .....under the University.

**Place:**

**Name & Signature of the Chairman**

Date

Department Research Committee /H.o.D of the University

Department

**(Office Seal)**

It is recommended to consider the research papers submitted by Sri./Smt ..... eligible for Research Supervisor in the subject .....under the University.

**Dr.....is recommended for nomination as Research Guide in .....(Subject) till ..... (Date of superannuation)**

Director, Research Directorate



**REVISED GUIDELINES/INSTRUCTIONS TO THE**  
**APPLICANT w.e.f 19.02.2022**

1. Notification for Guideship will be issued by the University twice in a Year preferably in the month of April & October every year.
2. The Application for Guideship shall be submitted in the form prescribed by the University Via challan / E.Payment receipt of Rs. 835/-\* (Rupees Eight Hundred Thirty Five Only).(\*subject to revision)
3. Eligible Teachers may apply for Guide ship through proper channel with research papers checked for Similarity & Application duly forwarded & recommended by the Head of the Research Centre/Convenor of DRC.
4. Research papers to be checked for similarity as per plagiarism rules of the university at the Dr. HERMANN GUNDERT Central Library of Kannur University **with a fee of Rs 500/- per research Paper** & Central Library will issue a Similarity Check Certificate with permissibility limit fixed up to 10% using Turnitin Software.
5. The Applicant should hold a regular teaching /Research position in the University Department or an Affiliated college in the Aided /Government Sector or a Research Centre approved by the University for Doctoral Research under the Jurisdiction of Kannur University.
6. Any regular Teacher of the University Department / Approved Research Centre with at least five research publications in refereed journals, for Professors and two research publications for regular Associate/Assistant Professors within permissible limits of similarity ascertained by using software recognised by Kannur University as per clauses 6.1 and 6.2 of UGC M. Phil/Ph.D regulations 2016, irrespective of the date of publication of research papers/articles in the journals.
7. Research Supervisor/Co-Supervisor who is a Professor at any given point of time, shall guide not more than eight (8) Ph.D scholars. An Associate Professor as Research Supervisor shall guide up to a maximum of six (6) Ph. D scholars and an Assistant Professor as Research Supervisor shall guide up to a maximum of four (4) Ph. D scholars.
8. Allocation of research supervisor for a selected research scholar shall be decided by the **Department Research Committee** concerned depending on the number of scholars per research supervisor, available specialization among the research supervisors and research interests of the scholars as indicated by them at the time of interview.

9. Supervisors who move to other Universities/ Colleges/ Institution or transferred to colleges not affiliated to Kannur University/ institutions outside the jurisdiction of Kannur University are permitted to supervise the existing candidates. They are not permitted to admit new candidates from Kannur University unless they take appointment/get transferred to a recognized research centre in his/ her discipline affiliated to Kannur University.

10. A full time regular teacher, satisfying all conditions stipulated in clause 6.1 of ***Kannur University Minimum Standards and Procedures for the award of Ph.D Degree Regulations, 2018*** and working in a Department of a College/Centre affiliated to the University which is not a recognized research centre in his/her discipline, and working as a Research Supervisor at a nearby research centre / Department of the University in the same discipline, shall be permitted to continue subject to the approval of the Department Council.

11. The recognition given to a researcher as Supervisor shall be valid till his/her retirement

12. The Application shall be enclosed with the following documents:

- Copy of the Ph.D Certificate attested by a Gazetted Officer. (The Applicant will have to produce the Original of the Ph.D Certificate for verification before granting the guideship by the University)
- Copy of the Research papers published after awarding Ph.D Degree in recognized journals with certification from the **Chairman, Department Research Committee/H.o.D of the University Department.**
- Testimonials in proof of Post Doctoral Research experience .
- Original challan receipt for Rs. 835/-\* (Rupees Eight Hundred Thirty Five Only), towards application fee. The fee should be remitted by way of online payment/ Challan in the Kannur University Pay in slip available from SBI or by Govt. Treasury Challan ( The Head of Account for remittance by way of Challan in Govt. Treasury is “ 8658-00-102-96(27) KUS”.)  
(\*subject to revision).
- Similarity Check Certificate issued from Dr. HERMANN GUNDERT Central Library of Kannur University

13. All columns in the Form-I of the Application form, should be filled up clearly and correctly by the applicant .He/ She should also ensure that the relevant part in the application form (ie., Form II to Form IV) has / have been entered and certified by the Head of the Research Centre /Convenor of DRC with specific recommendations, before he/she submits the application to the University.

14. The application for Research guideship will be considered, only if the application is submitted with required documents and he/she fulfils the conditions in the UniversityGuidelines.

Sd/-

DIRECTOR, RESEARCH DIRECTORATE