

**REVISED GUIDELINES/INSTRUCTIONS TO THE  
APPLICANT FOR THE RECOGNITION AS  
RESEARCH SUPERVISOR/GUIDESHIP AS PER  
UGC REGULATION 2022**

1. The online application link for Guideship will be opened throughout the year.
2. The Application for Guideship shall be submitted in the form prescribed by the University Via challan / E.Payment receipt of Rs. 2000/- \* (Rupees Two Thousand Only).(\*subject to revision)
3. Eligible Teachers may apply for Guide ship through proper channel with research papers checked for Similarity & Application duly forwarded & recommended by the Head of the Research Centre/Convenor of DRC.
4. Plagiarism checking is not mandatory for the research papers / journals that are UGC CARE LISTED or SCOPUS INDEXED.
5. Research papers to be checked for similarity as per plagiarism rules of the university at the Dr. HERMANN GUNDERT Central Library of Kannur University **with a fee of Rs 500/- per research Paper** & Central Library will issue a Similarity Check Certificate with permissibility limit fixed up to 10% using Turnitin Software.
6. The Applicant should hold a regular teaching /Research position in the University Department or an Affiliated Post Graduate college in the Aided /Government Sector or a Research Centre approved by the University for Doctoral Research under the Jurisdiction of Kannur University. Such recognized Research Supervisors cannot supervise research scholars in other institutions, where they can act as Co-Supervisors. Ph. D awarded by a University under the Supervision of a faculty member who is not an employee at the University or its affiliated Post-Graduate Colleges /Institutions would be in violation of these Regulations.
7. Any regular Teacher of the University Department / Approved Research Centre with at least five research publications in peer-reviewed or refereed journals, for, Professors/Associate Professors and three research publications in peer-reviewed or refereed journals for regular Assistant Professors within permissible limits of similarity ascertained by using software recognized by Kannur University as per clauses 6.1 and 6.2 of UGC M. Phil/Ph.D regulations 2022, irrespective of the date of publication of research papers/articles in the journals.
8. Research Supervisor/Co-Supervisor who is a Professor at any given point of time, shall guide not more than eight (8) Ph.D scholars. An Associate Professor as Research Supervisor shall guide up to a maximum of six (6) Ph. D scholars and an Assistant Professor as Research Supervisor shall guide up to a maximum of four (4) Ph. D scholars.
9. Allocation of research supervisor for a selected research scholar shall be decided by the **Department Research Committee** concerned depending on the number of scholars per research supervisor, available specialization among the research supervisors and research interests of the scholars as indicated by them at the time of interview.

10. Supervisors who move to other Universities/ Colleges/ Institution or transferred to colleges not affiliated to Kannur University/ institutions outside the jurisdiction of Kannur University are permitted to supervise the existing candidates. They are not permitted to admit new candidates from Kannur University unless they take appointment/get transferred to a recognized research centre in his/ her discipline affiliated to Kannur University.
11. A full time regular teacher, satisfying all conditions stipulated in clause 6.1 of ***Kannur University Minimum Standards and Procedures for the award of Ph.D Degree Regulations, 2022*** and working in a Department of a College/Centre affiliated to the University which is not a recognized research centre in his/her discipline, and working as a Research Supervisor at a nearby research centre / Department of the University in the same discipline, shall be permitted to continue subject to the approval of the Department Council.
12. The recognition given to a researcher as Supervisor shall be valid till his/her retirement. A Supervisor Should have a minimum of three years of service before retirement while a candidate is registering under him/her. If, for any reason, the Supervisor takes voluntary retirement from service or leaves the service or moves away from the jurisdiction of the University, his /her guide ship shall stand cancelled.
13. The Application shall be enclosed with the following documents:
- Copy of the Ph.D Certificate attested by a Gazetted Officer. (The Applicant will have to produce the Original of the Ph.D Certificate for verification before granting the guideship by the University)
  - Copy of the Research papers published after awarding Ph.D Degree in recognized journals with certification from the **Chairman, Department Research Committee/H.o.D of the University Department.**
  - Testimonials in proof of Post Doctoral Research experience .
  - Original challan receipt for Rs.2000/- \* (Rupees Two Thousand Only), towards application fee. The fee should be remitted by way of online payment/ Challan in the Kannur University Pay in slip available from SBI or by Govt. Treasury Challan ( The Head of Account for remittance by way of Challan in Govt. Treasury is “ 8658-00-102-96(27) KUS”).  
(\*subject to revision).
  - Similarity Check Certificate issued from Dr. HERMANN GUNDERT Central Library of Kannur University
14. All columns in the Form–I of the Application form, should be filled up clearly and correctly by the applicant .He/ She should also ensure that the relevant part in the application form (ie., Form II to Form IV) has / have been entered and certified by the Head of the Research Centre /Convenor of DRC with specific recommendations, before he/she submits the application to the University.

15. The application for Research guideship will be considered, only if the application is submitted with required documents and he/she fulfils the conditions in the University Guidelines.

Sd/-  
DIRECTOR  
RESEARCH AND DEVELOPMENT CELL

