

**Research and Development Cell**

**No. RDC1/Fee Enhancement/2019**

**Kannur Dated: 31.12.2025**

**CIRCULAR**

Sub:- Research & Development Cell - Fee for Plagiarism Checking – Fee Waiver – Reg.

Ref :- 1. U.O. No. RDC1/Fee Enhancement/2019 dated 08.08.2024 revising fee for various purposes related to Ph.D. Programme  
2. Circular No. RDC1/Fee Enhancement/2019 dated 05.05.2025  
3. Orders of the Vice Chancellor in the file of even no.dated 19.12.2025

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With reference to the orders cited (1) above, a fee of ₹ 250/- (Rupees two hundred and fifty only) has been introduced for plagiarism checking of papers/theses submitted by research scholars. Heads of University departments, who have exclusive access to Turnitin, the plagiarism checking tool, were requested to restrict any unauthorised usage of the software considering the high subscription cost incurred by the University.

Subsequently, a circular referred as (2) above, was issued instructing HoDs to maintain a **fee register for plagiarism checking** in the specified format and to submit scanned copy of the same by the end of each financial year.

In response to requests of several scholars for a waiver of plagiarism checking fee, **the Vice Chancellor as per the reference cited (3) above, has ordered to grant a fee waiver to research scholars in University Teaching Departments for plagiarism checking / processing of research articles/papers directly related to their Ph.D. work, based on certification by the respective Research Supervisor.**

For all other cases, the prescribed fees shall be charged as per the existing University Circulars/Orders.

Heads of University Teaching Departments are requested to ensure strict compliance with the above instructions.

Sd/-

**Prof. (Dr.) Joby K Jose**  
DIRECTOR RDC (incharge)  
For Director

To:

1. Research Scholars / Supervisors
2. Heads of the University Teaching Departments

Approved For Issue

SECTION OFFICER

