



## KANNUR UNIVERSITY

RDC-D/D1/3470/2024 (I)

31.12.2024

### **NOTIFICATION**

Proposals are invited from permanent faculty of university teaching departments for **START-UP RESEARCH GRANT from Higher Education Department, Government of Kerala** for newly appointed faculty as per guidelines below:

#### **1. Start-up Research Grant (SRG)**

##### **1.1 Objective:**

The Start-up Research Grant (SRG) scheme aims to assist researchers to initiate their research career in the department / institution. It is a two-year grant to enable researchers to progress for mainstream core research grant from external funding agencies. The selection criteria would be based on the track record of the applicant and the research proposal submitted.

##### **1. Nature and Duration of grant**

1.2.1 Start-up research grant to a maximum up to Rs 7 lakhs for science faculty and for inter-disciplinary research and up to Rs 4 lakh for social science and language faculty would be granted for a period of two years

1.2.2 The research grant will cover purchase of laptop, minor equipment, manpower of one research assistant, consumables, expenses for travel and field work and contingency. There will be a standard cap for expenses under each head.

1.2.3 Start-up research grant would be one time career grant, and teachers who have availed it once would not be eligible for the second time.

##### **1.3 Eligibility and Conditions**

1.3.1 Applicant as Principal Investigator must be a regular and permanent teacher at the university teaching departments.

1.3.2 The applicant will be the Principal Investigator for the grant and will be responsible for completion of the project and settlement of accounts. However, the PI can propose co-investigators who are senior faculty members from the department concerned or from other departments in case of proposals of inter-disciplinary nature.

1.3.3 Applicants are eligible to apply for start-up research grant within four years of joining in the university teaching department.

1.3.4 The upper age limit for start-up research grant would be 45 years.

1.3.5 In case of resignation or relieving from the university without completion of the project, PI will have to refund all the money availed under the scheme to the university.

##### **1.4 Mode of Application, Selection and Conditions for Completion:**

1.4.1 Call for applications will be notified through the circular issued from the Research and Development Cell and the website of the university.

1.4.2 The application should be submitted by mail to [rdcprojects@kannuruniv.ac.in](mailto:rdcprojects@kannuruniv.ac.in) before the last

date as per the notification/circular

1.4.3 Proposals need to be original and plagiarism in any form will not be acceptable. Proposals may be subject to plagiarism check and proposals found plagiarised would be liable for rejection. Applicants are requested to pre-check their proposals for plagiarism before uploading.

1.4.4 All start-up research grantees need to complete the project within the time frame permitted and should ensure at least **one publication** in scopus/indexed or UGC care listed journals at the time of submission of report and utilisation of accounts. **Published work** or at least **final acceptance letter** for publication will be mandatory before project report submission.

1.4.5 Selection will be based on the recommendations of Expert Committee constituted by the University.

### **1.5 Budget and Grant Utilisation**

1.5.1 The funding support under the scheme will be as per the sanction order. Additional small grant may be sought with proper justification at the annual review meeting and sanction will be subjected to availability of funds

1.5.2 Funding is available for the following specific heads/activities

- i. Purchase of laptop (Only in case the PI is not provided a laptop / desktop from the university or from other externally funded projects) (Maximum ceiling Rs 1 lakh)
- ii. One research assistant/project fellow with a monthly remuneration of Rs 16000/Rs 10000 respectively during the project period of two years or lesser as deemed necessary for the project. (Maximum ceiling Rs 2,4000).
- iii. Minor equipment/software related to the proposal which are not available in the department/university) (Maximum ceiling Rs 1 lakh)
- iv. Consumables, tools and chemicals as related to the project) (Maximum ceiling Rs 1 lakh)
- v. Field work and travel support and registration for conferences/seminars in India where the PI would make presentation with regard to the project (Maximum ceiling Rs 50,000)
- vi. Contingency including project report preparation and publication cost. (Maximum ceiling Rs 50,000)
- vii. Any other item with prior approval of the Research and Development Cell at the time of proposal sanction

1.5.3 The Principal Investigator is responsible for the administration of the granted funds. The expenditure should be limited to the allocated heads with a maximum of 20% re-appropriation within the heads with the permission of the university.

1.5.4 The PI has to complete the research project with the stipulated time period, The effective date of implementation of the project will be mentioned in approval-cum- sanction letter.

1.5.5 All purchases need to be done with following the purchase rules of the university

1.5.6 All capital equipment purchased from this fund will be property of the department/university with proper stock entry done in the department.

**1.6 How to Apply :** Submission may be done by email to [rdcprojects@kannuruniv.ac.in](mailto:rdcprojects@kannuruniv.ac.in) on or before 25/01/2025 5PM considering the following:

1.6.1 Applicants may fill in the mandatory fields, such as biodata, photo, department details, etc as part of the preliminary information sought in the application template

1.6.2 Details of project proposal such as project title, project summary, objectives, expected outcome of the proposal, budget requirement and justification as sought may be typed in MS Word and submitted as part of the project proposal.

1.6.3 All other relevant documents may be uploaded as a single PDF document. (Documents

required may include: Biodata, Endorsement letter of the head of the department, Consent letter of Co-investigator, Age proof, Proof of date of joining the university, and any other document applicable.

1.6.4 Incomplete applications or applications submitted after the deadline will not be considered.

Dr. Anu Augustine

Director (Research & Development Cell)



# KANNUR UNIVERSITY

## PROPOSAL FOR START-UP RESEARCH GRANT

Board Research Discipline:

### I. PERSONAL INFORMATION:

1. Name of the Applicant
- 2 Designation
3. Department
4. Mobile number
5. University mail ID
6. Permanent Address/ Address for Communication
7. Date of Birth (DD/MM/YYYY)
8. Age on Last Date of Application
9. Date and year of joining Kannur University

**Provide details of completed and ongoing projects (Project / year of award / amount sanctioned / date of completion / If incomplete, likely date of completion)**

### II. Research Experience of the Principal Investigator

|                                                 | Number | Brief Detail (Title and supporting Institution) |
|-------------------------------------------------|--------|-------------------------------------------------|
|                                                 |        |                                                 |
| Projects Completed                              |        |                                                 |
| Ongoing projects, if any (with completion date) |        |                                                 |
| Fellowships                                     |        |                                                 |
| Ph.D Guidance                                   |        |                                                 |
| M.Phil Guidance                                 |        |                                                 |

**Papers in Journals / Edited Books / Reports Published/Citations, etc. (Details of the best 5 )**

| <b>Sl No</b> | <b>Title of the Article and name of authors</b> | <b>Name of the Journal, Place of Publication and Frequency</b> | <b>Month, Year and Volume of Publication with Page Nos.</b> | <b>Is the Journal Scopus Indexed /UGC CARE list / Peer reviewed (Mention)</b> |
|--------------|-------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------------------------|
| 1.           |                                                 |                                                                |                                                             |                                                                               |
| 2.           |                                                 |                                                                |                                                             |                                                                               |
| 3.           |                                                 |                                                                |                                                             |                                                                               |
| 4.           |                                                 |                                                                |                                                             |                                                                               |
| 5.           |                                                 |                                                                |                                                             |                                                                               |

Participation in Research Projects (also in what capacity - Best 3).

- 1.
- 2.
- 3.

Any other important Academic Achievement (approx. 100 words).

**III. Details of Project Co-investigators (if any, Maximum 3)**

| <b>Name and Address with contact details<br/>Mobile No/email ID</b> | <b>Present Position</b> | <b>Institution</b> |
|---------------------------------------------------------------------|-------------------------|--------------------|
|                                                                     |                         |                    |

#### **IV. Project Proposal**

(i) Title of the Research Proposal

(ii) Abstract (300 words)

(iii) Introduction of the Proposed Study (400 words)

(iii) Major Research Works Reviewed: 1) International and 2) National. Not less than 15 to 20 important works (400 words)

(v) Identification of Research Gap (200 words)

(vi) Objectives of the Proposed Study (150 words)

(vii) Major Research Question/Hypotheses (150 words)

(viii) Proposed methodology for the research work (approx. 400 words)

(ix) Innovation/Path-breaking aspects of the Proposed Research (250 words)

(x) Proposed Outcome such as papers in journals, edited book/(s), book, policy papers, document etc. with proposed timeline and place of publications (150 words)

(xii) Relevance of the proposed study for policy making (150 words)

(xiii) Relevance of the proposed study for society (150 words)

(xiv) **Milestones set for each successive quarter of the study (100 words):**

| Quarter | Achievements to be completed | Proposed outcomes | Deliverables |
|---------|------------------------------|-------------------|--------------|
| I       |                              |                   |              |
| II      |                              |                   |              |
| III     |                              |                   |              |
| IV      |                              |                   |              |
| V       |                              |                   |              |
| VI      |                              |                   |              |
| VII     |                              |                   |              |
| VIII    |                              |                   |              |

(xv) **Proposed budget of the study under expenditure heads with justification**

| Heads of Expenditure                                                                                                   | Number | Months | Rate | Amount |
|------------------------------------------------------------------------------------------------------------------------|--------|--------|------|--------|
| 1.Research Assistant                                                                                                   |        |        |      |        |
| 2.Field work                                                                                                           |        |        |      |        |
| 3.Equipment including laptop, minor equipment and consumables<br><br>Provide list:<br><br>(i)<br><br>(ii)<br><br>(iii) |        |        |      |        |
| 4.Contingency                                                                                                          |        |        |      |        |
| Total                                                                                                                  |        |        |      |        |

**Justification of different heads of budget (write in 30 words each)**

## **Declaration**



I hereby declare that:

- I am not a defaulter of any previous grant from the university or other external funding agencies.
- The Research proposal and its contents are entirely original and as per the standard ethical practices.
- The project is not part of any research funded by any other external funding agency or part of any PhD research already approved.
- I have not concealed any information in my application. If university finds any contrary information at any stage, it may cancel the study out rightly and/or impose any penalty as it deems fit.
- I shall abide by the rules governing the scheme in case assistance is provided to me from the university for the above project.
- I shall complete the project within the stipulated period. If I fail to do so and if the university is not satisfied with the progress of the research project, the university may terminate the project immediately and ask for the refund of the entire amount (with interest) released by the university.

Place:

Date

Signature of the Candidate:

## Annexure/Checklists (in the given order)



1. Forwarding letter from the Head of the affiliating Institution duly stamped and signed on the letter head.



2. CV of all Researchers (PI and Co-Investigator) with their signatures and consents in writing (Brief CVs, not more than two to three pages each).



3. Proof of age and appointment order at the university teaching department



4. Any other document as deemed necessary for support of the project.

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# KANNUR UNIVERSITY

## ACCEPTANCE CERTIFICATE FOR START-UP RESEARCH GRANT /SEED MONEY - RESEARCH GRANT

Name

Designation

Department

Sanction Number

dated

Title of the Project

1. The research project is not being supported by any other funding agency.
2. The terms and conditions related to the grant are acceptable to the Principal Investigator and the department.
3. (i) His/her date of birth is\_\_\_\_\_
- (ii) Age \_\_\_\_\_
4. The date of implementation of the project is \_\_\_\_\_

Principal Investigator  
(Signature with date)

Head (Signature with date)  
Department