



KANNUR UNIVERSITY

RDC-D/D1/3470/2024

31.12.2024

NOTIFICATION

Proposals are invited from permanent faculty of university teaching departments for **SEED MONEY RESEARCH GRANT from Higher Education Department, Government of Kerala** for faculty as per guidelines below:

2. Seed Money - Research Grant for Faculty

2.1 Objective:

Seed Money - Research Grant provided by the university aim to promote research and innovation among faculty. The objective of the scheme is to accelerate the possibility to receive financial support from external funding agencies in future.

Seed money – research grant would be provided for applicants whose proposals fulfil the following criteria:

- i. Have high potential for external funding
- ii. Have significant scientific merit and present a new direction
- iii. Build or strengthen inter-disciplinary and multidisciplinary research
- iv. Translates into prototype/patents/copyrights and publications

ii. Nature and Duration of grant

2.2.1 Seed money – research grant to a maximum up to Rs 3 lakhs would be granted for a period of two years

2.2.2 The research grant will cover purchase of minor equipment, consumables, expenses for travel and field work and contingency. There will be a standard cap for expenses permissible under each head.

2.3 Eligibility and Conditions

2.3.1 Applicant as Principal Investigator must be a regular and permanent teacher at the university teaching departments and should possess a PhD degree

2.3.2 The applicant will be the Principal Investigator for the seed money - research grant and will be responsible for completion of the project and settlement of accounts. However, the PI can propose co-investigators who are faculty members from the department concerned or from other departments in case of proposals of inter-disciplinary nature.

2.3.3 Applicants are eligible to apply for seed money – research grant who have at least three years of service remaining in the university teaching department.

2.3.4 At a time, a faculty may avail only one seed money – research grant from the university.

2.3.5 In case of resignation or relieving from the university without completion of the project, PI will have to refund all the money availed under the scheme to the university.

2.4 Mode of Application, Selection and Conditions for Completion:

2.4.1 Call for applications will be notified through the circular issued from the Research and Development Cell and the website of the university.

2.4.2 The application should be submitted by mail to rdcprojects@kannuruniv.ac.in before the last date of submission of application.

2.4.3 Proposals need to be original and plagiarism in any form will not be acceptable. All proposals may be subject to plagiarism check and proposals found plagiarised would be liable for rejection. Applicants are requested to pre-check their proposals for plagiarism before uploading.

2.4.4 All seed money – research grantees need to complete the project within the time frame permitted and should ensure at least one publication in scopus/indexed or UGC care listed journals at the time of submission of report and utilisation of accounts. **Published work** or at least **final acceptance letter** for publications will be mandatory before project report submission.

2.4.5 PI should **submit a proposal for external funding** within the time of project under seed money – research grant, which is mandatory for submission of the project report and settlement of accounts.

2.4.5 After completion, PI must submit two copies of detailed project report of the project along with achievements and submit utilisation certificate as per the given format.

2.4.6 Selection will be based on the recommendations of Expert Committee constituted by the University.

2.4.7 PI shall submit annual report and appear before the review committee meeting to evaluate the progress of the project.

2.5 Budget and Grant Utilisation

2.5.1 Generally a seed money grant of Rs 3 lakh may be sanctioned for the project proposed by the faculty. Additional funding support may be sought with proper justification with the proposal or at the annual review meeting and sanction will be subjected to availability of funds

2.5.2 In case of collaboration between faculty of different departments in case of inter-disciplinary projects, funding can be given up to 9 lakhs for a maximum of three collaborators.

2.5.3 Funding is available for the following specific heads/activities

- i. Minor equipment/software related to the proposal which are not available in the department/university (Maximum up to Rs 1 lakh)
- ii. Consumables, tools and chemicals as related to the project (Maximum up to Rs 1 lakh)
- iii. Field work and travel support and registration for conferences/seminars in India where the PI would make presentation with regard to the project (Maximum up to Rs 50000)
- iv. Contingency including project report preparation and publication cost (Maximum up to Rs 50000)
- v. Any other item with prior approval of the Research and Development Cell at the time of proposal sanction

2.5.4 The Principal Investigator is responsible for the administration of the granted funds. The expenditure should be limited to the allocated heads with a maximum of 10% re-appropriation within the heads with the permission of the university.

2.5.6 The PI has to complete the research project with the stipulated time period, The effective date of implementation of the project will be mentioned in approval-cum- sanction letter.

2.5.7 All purchases need to be done following the purchase rules of the university

2.5.8 All capital equipment purchased from this fund will be property of the department/university with proper stock entry done in the department.

2.6 How to Apply : Submission may be done by email to rdcprojects@kannuruniv.ac.in on or before 25/01/2025 5PM considering the following:

2.6.1 Applicants may fill in the mandatory fields, such as biodata, photo, department details, etc as part of the preliminary information sought in the application template

2.6.2 Details of project proposal such as project title, project summary, objectives, expected outcome of the proposal, budget requirement and justification as sought may be typed in MS Word and submitted as part of the project proposal.

2.6.3 All other relevant documents may be uploaded as a single PDF document. (Documents required may include: Biodata, Endorsement letter of the head of the department, Consent letter of Co-investigator(s), Age proof, Proof of date of joining the university, and any other document applicable.

2.6.4 Incomplete applications or applications submitted after the deadline will not be considered.

Dr. Anu Augustine

Director (Research & Development Cell)



KANNUR UNIVERSITY

PROPOSAL FOR SEED MONEY RESEARCH GRANT

Board Research Discipline:

I. PERSONAL INFORMATION:

1. Name of the Applicant
- 2 Designation
3. Department
4. Mobile number
5. University mail ID
6. Permanent Address/ Address for Communication
7. Date of Birth (DD/MM/YYYY)
8. Age on Last Date of Application
9. Date and year of joining Kannur University

Provide details of completed and ongoing projects (Project / year of award / amount sanctioned / date of completion / If incomplete, likely date of completion)

II. Research Experience of the Principal Investigator

	Number	Brief Detail (Title and supporting Institution)
Projects Completed		
Ongoing projects, if any (with completion date)		
Fellowships		
Ph.D Guidance		
M.Phil Guidance		

Papers in Journals / Edited Books / Reports Published/Citations, etc. (Details of the best 5)

Sl No	Title of the Article and authors	Name of the Journal, Place of Publication and Frequency	Month, Year and Volume of Publication with Page Nos.	Is the Journal Scopus Indexed /UGC CARE list Peer Reviewed (Mention)
1.				
2.				
3.				
4.				
5.				

Participation in Research Projects (also in what capacity - Best 3).

- 1.
- 2.
- 3.

Any other important Academic Achievement (approx. 100 words).

III. Details of Project Co-investigators (if any, Maximum 3)

Name and Address with contact details Mobile No/email ID	Present Position	Institution

IV. Project Proposal

(i) Title of the Research Proposal

(ii) Abstract (300 words)

(iii) Introduction of the Proposed Study (400 words)

(iii) Major Research Works Reviewed: 1) International and 2) National. Not less than 15 to 20 important works (400 words)

(v) Identification of Research Gap (200 words)

(vi) Objectives of the Proposed Study (150 words)

(vii) Major Research Question/Hypotheses (150 words)

(viii) Proposed methodology for the research work (approx. 400 words)

(ix) Innovation/Path-breaking aspects of the Proposed Research (250 words)

(x) Proposed Outcome such as papers in journals, edited book/(s), book, policy papers, document etc. with proposed timeline and place of publications (150 words)

(xii) Relevance of the proposed study for policy making (150 words)

(xiii) Relevance of the proposed study for society (150 words)

(xiv) **Milestones set for each successive quarter of the study (100 words):**

Quarter	Achievements to be completed	Proposed outcomes	Deliverables
I			
II			
III			
IV			
V			
VI			
VII			
VIII			

(xv) **Proposed budget of the study under expenditure heads with justification**

Heads of Expenditure	Number	Months	Rate	Amount
1.Research Assistant				
2.Field work				
3.Equipment including laptop, minor equipment and consumables Provide list: (i) (ii) (iii)				
4.Contingency				
Total				

Justification of different heads of budget (write in 30 words each)

Declaration



I hereby declare that:

- I am not a defaulter of any previous grant from the university or other external funding agencies.
- The Research proposal and its contents are entirely original and as per the standard ethical practices.
- The project is not part of any research funded by any other external funding agency or part of any PhD research already approved.
- I have not concealed any information in my application. If university finds any contrary information at any stage, it may cancel the study out rightly and/or impose any penalty as it deems fit.
- I shall abide by the rules governing the scheme in case assistance is provided to me from the university for the above project.
- I shall complete the project within the stipulated period. If I fail to do so and if the university is not satisfied with the progress of the research project, the university may terminate the project immediately and ask for the refund of the entire amount (with interest) released by the university.

Place:

Date

Signature of the Candidate:

Annexure/Checklists (in the given order)



1. Forwarding letter from the Head of the affiliating Institution duly stamped and signed on the letter head.



2. CV of all Researchers (PI and Co-Investigator) with their signatures and consents in writing (Brief CVs, not more than two to three pages each).



3. Proof of age and appointment order at the university teaching department



4. Any other document as deemed necessary for support of the project.

-

KANNUR UNIVERSITY

ACCEPTANCE CERTIFICATE FOR START-UP RESEARCH GRANT /SEED MONEY - RESEARCH GRANT

Name

Designation

Department

Sanction Number

dated

Title of the Project

1. The research project is not being supported by any other funding agency.
2. The terms and conditions related to the grant are acceptable to the Principal Investigator and the department.
3. (i) His/her date of birth is _____
(ii) Age _____
4. The date of implementation of the project is _____

Principal Investigator
(Signature with date)

Head (Signature with date)
Department