



**KANNUR UNIVERSITY  
(RESEARCH DIRECTORATE)**

**APPLICATION FOR RECOGNITION AS RESEARCH CENTRE**

1. Name of the institution and its location :
  
2. (a) Date of establishment :
  
- (b) Whether Government institution  
or a registered body, if so the No. and date  
of registration or the act under which  
registered.
  
3. Aims and objectives of the Research Centre :
  
4. Constitution and personnel of the  
governing body :  
(A copy of the constitution and list of the members  
of the governing body are to be forwarded)
  
5. Financial resources together with statement  
of income. :
  
6. A general inventory of its properties and materials in term of which its  
programmes are carried out, with full details regarding the following :
  - (i) Books and journals.
  - (ii) Library equipments.
  - (iii) Exhibition materials.
  - (iv) Laboratory equipments (major items)
  - (v) Other facilities (Annexure may be given)
  
7. Name of the members of staff, with their qualifications, engaged in educational  
functions of the institution in respect of which recognition is sought for :

8. State whether any of the staff are recognized as Research Guides. :
- If so give details.
9. Whether recognition is sought for the institution as a whole or for some part of its activities or programmes. :
10. Whether the institution has applied for recognition previously. If so result of such application. :
11. Whether the institution is recognized as a Research Centre by any other University. :
12. Details of externally funded research projects in the proposed Research Centre. :
13. Such other information as may be pertinent to or helpful in determining whether recognition should be granted or not.

We hereby undertake that all necessary facilities will be made available to the Research Scholars admitted in the centre by the University, and the fee prescribed by the University alone will be levied from them.

Seal & Signature of the  
Educational Agency

Seal & Signature of the  
Head of the Institution

Place :

Date :

## **STATUS OF RESEARCH CENTRE - REVISED GUIDELINES**

1. All Teaching / Research Departments / Centres / Inter University Centre`s / Central Library of the University shall be recognized as research centre`s of the University by default.
2. Post Graduates Departments of affiliated Colleges and Research Institutes / Laboratories Central / State Government coming under Kannur University jurisdiction with at least one qualified teachers/scientists in the Department concerned and aided colleges having at least two research guides in UG Dept. and at least one research guide in the PG Department along with required infrastructure, supporting administrative and research promotion facilities shall be recognized as Research Centre of the University
  - i. The institution has to submit application for the status of Research Centre in the Format prescribed by the Kannur University First Statutes 1998, *in Duplicate*, with all supporting documents and with the prescribed fee set by the University from time to time.
  - ii. The institution shall be reputed Academic / Scientific institution OR an Affiliated College in the Government / Aided Sector, *with Post Graduate department* in the subject concerned.
  - iii. The centre should have its own building space to accommodate Library, Laboratory, Equipment and Exhibition materials to the standard of good Research Centre. The Library should have Journals and Books, adequate to sustain quality research in concerned subject.
  - iv. The Centre should have at least 3000 books in the concerned subject, 10 refereed journals (both national and international) and also a separate Computer Lab with internet facility exclusively for the Research Scholars.
  - v. The centre shall have successfully completed at least two externally funded research projects.
  - vi. The institution devoted to research shall not run on commercial lines.
  - vii. Only State / Central / Quasi / Semi / Public Undertaking / Research Centre of National or Regional importance shall be considered for the status of Research Centre.
  - viii. The Centre should have at least one Research Supervisor as Regular Faculty OR Staff eligible for recognition as Research Supervisor of Kannur University.
  - ix. The Agency which runs the institution shall submit an Undertaking to the University to the following effects.
    - a. *Necessary facilities shall be provided to the Research Scholars admitted at the Centre.*
    - b. *Only University approved fee shall be collected from the Research Scholars.*
    - c. *Scholars shall not be admitted beyond sanctioned strength.*
    - d. *Academic Programmes like Seminars, Workshops, Projects etc will be undertaken.*
    - e. *A Report on the functioning of the Research Centre shall be submitted in the month of December every year*
    - f. *The rules, regulations, order, by-laws, Act & Statutes of Kannur University shall be complied with.*
3. The Colleges / Institution affiliated to other Universities, either in the Government or Aided Sector are *not* eligible for the status of Research Centre under Kannur University.

4. If the application submitted for Research Centre is in order the same shall be placed before the Standing Committee of the Syndicate on *Course, Research, Library and Publications (CRLP)*, for its scrutiny. This will be followed by an Inspection Commission, appointed by the Vice-Chancellor consisting of a Syndicate Member and Two (2) subject Experts.
5. The Report of the Inspection Commission shall be placed before the Syndicate.
6. The Centre shall function as a Research Centre of Kannur University only on the basis of a written order of the University, in this regard.
7. It shall be the duty of the Head of the Research Centre to constitute an ***Ethical Committee*** and obtain clearance for the Research Project, wherever required.
8. In case of University Departments, the Head of the Department shall be the Head of the Research Centre subject to meeting minimum qualification of a research supervisor. In case of affiliated Colleges / Research Institutes / Intra or Inter University Centre`s, the Head of the Institution (Principal / Director) shall be the Head of the Research Centre.
9. The function of Research shall be periodically reported to the University, by the Head of Research Centre concerned. The University will conduct periodic inspection of Research Centre by a Peer / Administrative Team appointed.
10. The recognition granted to an institution as Research Centre, shall be withdrawn by the University, if the institution fails to satisfy the conditions prescribed by the University.
11. Research centre`s, granted approval by the University prior to the date of effect of *Kannur University Minimum Standards and Procedure for Award of Ph.D. Degree Regulations, 2018* shall be permitted to remain as the research centre and to retain the research scholars who have applied for their registration prior to date of commencement of these Regulations in force and continue their research.
12. The Research Centre will be reviewed by the University at least once in two years with a team of Subject Experts from the University.

Sd/-  
Director  
(Research Directorate)